



BECOMING REFLECTIVE, INDEPENDENT & ASPIRATIONAL LEARNERS FOR LIFE

15th January 2020

Dear Parents/Carers,

RE: Breakfast Club (Safeguarding)

In December, myself and Mrs Wood (Safeguarding governor) completed the annual Gloucestershire Audit for Safeguarding in schools. As part of this audit, we completed a series of questions that ensures safeguarding is effective within school. This audit has raised a concern that we need to address, as soon as possible, regarding the safety of pupils attending Breakfast Club.

It has been brought to our attention that there is a loop hole in our procedures. Currently, pupils are not signed in by parents in the morning, this is a concern. If a child did not make it from the car to Breakfast Club we would not know and therefore this has highlighted a safeguarding issue. If any issues arose, the alarm would not be raised until an hour and 30 minutes after the event. Therefore, we are asking all parents to sign their children into breakfast club in the mornings.

Breakfast Club starts from 7:45am onwards. We are asking you to kindly bring your child to the KS2 entrance which is through the gates and past the Friesian class. Please knock on the door and you will be greeted by a member of the Breakfast Club staff who will ask you to sign your child or children into Breakfast Club.

We understand that this is inconvenient however your child's safety is paramount to the school. If parents do not follow these procedures, we will unfortunately not be able to accept your child at the club.

Thank you for your continual support and please do not hesitate to discuss any issues with me.

Kind regards,

Miss Cale
Headteacher